



BOARD OF PUBLIC WORKS & SAFETY FEBRUARY 24, 2005 MINUTES

Mayor Charles Henderson called the meeting to order at 6:07 p.m.

PRESENT:	Board members Warren Beville, Mayor Henderson, Kevin Hoover; Clerk-Treasurer Jeannine Myers; City Attorney Shawna Koons-Davis, and Director of Engineering Paul Peoni.
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Mr. Beville moved to accept the minutes of February 10th as mailed. Second by Mr. Hoover. Vote: Ayes. Motion carried.

Larry May of Land Innovators Company represented Barrington West, Section 1 to request acceptance of sidewalks and release of the performance bond. Mr. Peoni recounted that the subdivision has been established for approximately eight to ten years and a performance bond was in place for six sidewalks. They had reduced the amount of the performance bond one time. There was a final inspection and defects that were found have been repaired. As a final inspection has been done and the project was established several years ago, they are also asking for a waiver on the three-year maintenance bond on the six sidewalks. Mr. Hoover, per Mr. Peoni's memo, moved to:

- 1) Accept the sidewalks on lot 163, 186, 188, 205, 296 and 302 in Barrington West, Section 1.
- 2) Release performance bond #886006S from Developers Surety and Indemnity Company in the amount of \$7,392 for the installation of the sidewalks on lots 163, 186, 188, 205, 296 and 302 in Barrington West, Section 1.
- 3) Release three (3) year maintenance bond #929108106 from Continental Casualty Company in the amount of \$21,237 for all sidewalks except the six (6) lots stated above in Barrington West, Section 1.

Second by Mr. Beville. Vote: Ayes.

For the Reserve at Harrison Crossing, Steve Williams of Franklin Engineering represented LA Development (Bob Lane & Andy Arbuckle) to request a Sewer Service Agreement for 75 single lots. This is a senior living community immediately south of Harrison Crossing at Peterman and Smith Valley. They are requesting a capacity letter to the County and authorization for a Sewer Service Agreement. Sanitation Superintendent Keith Meier confirmed there was capacity. Mr. Hoover moved to authorize staff to move forward with the preparation of a Sewer Service Agreement for the 75 single lots at the Reserve at Harrison Crossing and authorize the Mayor to sign. Second by Mr. Beville. Vote: Ayes.

Pastor Stephen Rhoades of Harvest Point at Greenwood appeared next to ask for acceptance of a performance guarantee, execution of the Inspection & Testing Agreements, both sanitary and all other improvements, and execution of the plat. The plat like document will be transferring the right-of-way to the City for the realignment of CR 750, and there are other minor drainage and sanitary sewer easements on that document, stated Mr. Peoni. Mr. Hoover moved to:

- 1) Accept performance certificate of deposit (CD) #9560085786 in the amount of \$191,326.14 from National City Bank for the installation of the dirtwork, storm sewers, erosion control, sanitary sewers, street improvements, signs & monuments at Harvest Point at Greenwood site.
- 2) Execute the Inspection & Testing Agreement for all improvements except sanitary sewer and ratify the acceptance of the 50% upfront fee.
- 3) Execute the Inspection & Testing Agreement for the sanitary sewers and ratify the acceptance of the 50% upfront fee.
- 4) Execute the plat like document, all subject to:
 - a) Review and approval of the revised plat like document by the Engineering Department.

Second by Mr. Beville. Vote: Ayes. Mr. Peoni recounted that there is an eight-foot trail in the Parks Master Plan that needs to be inside the right-of-way all along the new right-of-way that the church is dedicating. The church was going to strip the sod, prepare the subgrade and survey the location for the

eight-foot trail. The City plans to use the millings from the overlay project as the stone base and the City will also install the asphalt layer.

Derrick Christy of Christy Management, LLC was next on the agenda to request a reservation of capacity in the Buckmoor Lift Station for future development at 3021 Stella Drive, commercial site. Mr. Peoni noted that this property was at the southwest corner of State Road 135 and Stella Drive. Currently there is a residence on the property, he added, but there are two lots for that residence, for which capacity of 700 gallons per day is included in the Critchfield addition. The planned office use puts the capacity over this 700 gallons per day, noted Mr. Meier. Keith Turnbull, who was with Mr. Christy, thought two residential edu's were available from the information they had from Max Cooper, and they think they would need 4 to 5. They have discussed installing a system that would hold this additional flow until after peak hours and gradually let it out, so the Buckmoor system would not be stressed at peak times. After more discussion, Mr. Hoover moved to grant the request of granting the request of up to 5 edu's staged with plans approved by the Engineering Department and the Sanitation Superintendent so that flow is reduced during peak times and to authorize a Sewer Service Agreement with those specific terms and conditions to be included and the Mayor to sign. Second by Mr. Beville. Vote: Ayes.

From the audience Glen Brizendine came forward to discuss the 42 edu's in question at the last Board meeting regarding the Commons at the Enclave. If those edu's do indeed run with the land, he asked that they be reserved for Glen Brizendine, LLC. The previous Sewer Service Agreement has expired. The matter has been tabled until the next meeting. Their request for a Sewer Service Agreement is now on record.

Attorney Joe Van Valer of Van Valer Law Firm was next regarding University Park. He asked for acceptance of assignment of the off-site easements to the City for the portion of the Master Plan that University Park is installing. Ms. Koons-Davis confirmed that she had reviewed the documentation. Mr. Beville moved to accept those easements as presented. Second by Mr. Hoover. Vote: Ayes.

Next Chief Information Officer Rick Jones discussed a proposal from eGov Strategies to rebuild the City's website. His department has kept up the website from the beginning. The contract with eGov Strategies would put in place software that would allow departments to make updates themselves and also secure each area. Mr. Jones discussed the handout detailing eGov Manager software, along with the consulting, design and implementation services. The total cost would be \$24,227.30. Following the completion of one year, the estimated annual maintenance and support fee for the selected modules is \$3,743. After discussion, Mr. Hoover moved to direct the Chief Information Officer to move forward with the proposal for the new website software, within the constraints he described, approve the contract and authorize the Mayor to sign. Second by Mr. Beville. Vote: Ayes.

Mr. Jones next discussed a contract proposal with SBC. Currently our voice lines are with SBC and our long distance is with AT&T, as well as data lines with NuVox. This proposal would include higher speed data lines and would be a three-year contract, with a total of around \$1,165 savings per month. Mr. Beville moved to proceed with the negotiations of a contract with SBC, subject to the terms and conditions as approved by the Mayor and the City Attorney, and authorize the Mayor to sign. Second by Mr. Hoover. Vote: Ayes.

On her Status of Tasks, Ms. Koons-Davis discussed the debit program proposed by Sanitation Business Billing Manager Arnie Kaptain last November 4th. The Board approved this program for Automatic Clearing House (ACH) payments from sanitation customers' bank accounts to pay sewer bills (a direct debit system). However, the Board did not approve a specific agreement to implement this service or authorize the Mayor to sign such an Agreement. An Agreement for the ACH service was reached with First Indiana Bank for the service and the Mayor signed it on February 22nd. The City Attorney noted that the bank needs a piece of additional equipment before they can implement the service. Mr. Beville moved to ratify the approval and signature by the Mayor of the ACH Services Agreement with First Indiana Bank for direct debit services for sanitation utility customers. Second by Mr. Hoover. Vote: Ayes.

On his Status of Tasks, Mr. Peoni recalled that at the January 6, 2005 Board meeting, the Board ratified the acceptance of a proposal from KOE Engineering to work on the surveys for the two City parking lots. He asked for authorization for the Mayor to sign the Agreement for those services. Mr. Hoover moved to authorize the Mayor to sign the Agreement with KOE Engineering as described. Second by Mr. Beville. Vote: Ayes.

Mr. Peoni next referred to an information handout from Midwestern Electric regarding their annual loop tests. The loops are the detectors for the traffic signals. Midwestern has now prepared a list with estimated costs to replace defective loop detectors per intersection. When the loops are defective, the signals default to timed sequencing, Mr. Peoni explained. He asked for direction from the Board. Mr. Hoover moved to move forward with testing all the loops and replacement of the detectors at Madison Avenue and Main Street. Second by Mr. Beville. As the budget allows, more work might be able to be scheduled. Vote: Ayes.

Mr. Peoni reported that the Lauth Development Group has been talking with possible tenants to occupy the future warehouse on Graham Road south of County Line Road. One possible tenant has brought up the issue of traffic flow being more difficult than normal during reconstruction of Graham Road and asked for a letter from the City stating that there will be a maintenance of traffic plan in the final approved plans by the State of Indiana. Mr. Peoni told their representative that he understands Graham Road will stay open but traffic would be restricted; he added that plans are too preliminary to know the traffic plan. In response to the Mayor, Mr. Peoni thought a preliminary field check might take place in three to four months. Mayor Henderson told the Board that his opinion was that the City could not give a commitment until the engineers have finalized the plans.

As an update, Mr. Peoni reported speaking with INDOT and that the plans for the interchange at Main Street and I-65 are complete and waiting for the funding. He said that INDOT still feels it will be done this year and went on to detail the changes.

Mr. Peoni also had the Pointe at Smith Valley plat to be executed.

Human Resources Director Carolyn Gaier distributed a handout on the insurance coverage. She recounted that at the last meeting the Board approved a new third party provider. Since that time a spread sheet has been prepared to show a breakdown of the savings realized by switching from Indiana Health Network to Sagamore. Savings on hospital claims would amount to \$117,257.26. Ms. Gaier noted that typically the Sagamore Network includes more providers. Total physician saving by switching to Sagamore would total \$17,613.04, per the spread sheet. Savings on the annual fees are \$2,257.20, for a total savings including fixed costs for the City by switching to Sagamore of \$137,127.50. At her recommendation, Mr. Beville moved to change our provider from Indiana Health Network to Sagamore. Second by Mr. Hoover. Vote: Ayes.

Ms. Gaier next recalled that prescription costs were another topic discussed at the last meeting. The Board approved an increase in co-pay cost: \$7 generic and \$14 name brand to \$10 generic and \$20 for name brand. Ms. Gaier indicated that she needed to bring up the cost of mail-in prescriptions and recommended a change to the same amount as regular prescriptions (\$10 and \$20). Currently an employee could pay \$7 for a three-month supply. The standard, said Ms. Gaier, is to pay \$14 (two co-pays) to get three months of prescriptions. She would recommend going to the standard. Mr. Hoover moved to set the co-pay benefits for mail-in prescriptions at \$10 for generic and \$20 for brand names and get on a program to pay 2 co-pays for a three-month supply. Second by Mr. Beville. Vote: Ayes.

United Group Services is our new provider, noted Ms. Gaier, and she was just reminded that we are to pay a month before our insurance goes into effect. We are to pay \$18,000 to United Group Services by March 1st. Mr. Beville moved to approve this payment as described. Second by Mr. Hoover. Vote: Ayes.

Ms. Gaier next discussed the quotes for Life and AD&D and the cost comparisons. Prices were from our current provider Jefferson Pilot, Principal, Assurant, and Anthem. The low quote was from Principal, with a monthly premium of \$602, guaranteed for two years. Annual savings would be approximately \$1,849. Jefferson Pilot's rate is also guaranteed until 2007. At her recommendation, Mr. Beville moved to accept the proposal of Principal for the City's life insurance benefits. Second by Mr. Hoover. Vote: Ayes. Ms. Gaier also asked for approval of payment for the year's premium to Principal Life (approximately \$7,227) by March 1st. Mr. Beville moved to approve this payment as requested. Second by Mr. Hoover. Vote: Ayes.

Mr. Beville moved to approve the claims as presented through February 24, 2005. Second by Mr. Hoover. Vote: Ayes.

Mayor Henderson recounted that to meet the required date of appointment of a Police Pension Board, he appointed Rick McQueary to chair a committee, consisting of Matt Fillenwarth and Don Harris to oversee the election. Mr. Beville moved to ratify the appointment of the committee by the Mayor. Second by Mr.

Hoover. Vote: Ayes. The retired elected member was Harold Hughes, and the active officers were Don Harris, Steve Jackson, and Matt Fillenwarth. The Police Chief, Mayor and Clerk-Treasurer sit on the Board by statute.

The Mayor told the Board the sewer utility accountant would look at the proposal for refinancing the Eastside Interceptor bonds, based on information provided by Umbaugh & Associates.

Regarding the curbs on Fry Road (by the former Galyan's store), the Mayor noted that he has received comments from State Representative Woody Burton and others that they should be removed. The Mayor has a packet of e-mails that were received. Poles have been put up, and some have been knocked down by a semi, the Mayor said. His office has also had between 8 and 12 complaints about those curbs. The consensus of the Board was to leave the curbs in until there is a better situation. Mr. Peoni agreed.

The Mayor's Prayer Breakfast is Saturday, March 5th at Jonathan Byrd's

With no further business, the meeting adjourned at 7:15 p.m.